

August 11, 2022

Tytherington Quarry Community Liaison Committee
Constitution and Terms of Reference

1. Terms of Reference

The overarching aim of the Tytherington Quarry Community Liaison Committee (TQCLC) is to provide an information exchange between Hanson and its key stakeholders and local communities. It will facilitate balanced discussions and help to ensure that Hanson UK's interactions with local communities and stakeholders are conducted in a constructive and transparent manner.

- TQCLC will act as a conduit between Hanson and the local community to discuss areas of interest and concern and for Hanson to inform representatives about current and future operational issues that may impact on the community and other stakeholders.
- The TQCLC shall have no executive powers but will be a forum for the discussion of matters pertaining to the operation of Tytherington quarry.
- The objectives above do not interfere with the accountability of relevant decision-making bodies on the sites or of statutory organisations such as the regulators, planning authorities and relevant governmental authorities.

2. Meetings

The TQCLC will initially meet quarterly, with the frequency of meetings being reviewed and agreed annually. Hanson will provide the meeting venue and secretariat services.

The meetings will not be open to the public or members of the press, although the minutes will be available for distribution by representatives and will be posted online on Hanson's Tytherington Quarry Community website, which can be found at:

www.hanson-communities.co.uk/en/sites/tytherington-quarry

3. Membership

Membership of the TQCLC is by invitation. The Group will comprise representatives of:

- It is Hanson's aim that a member of the TQCLC is appointed Chair by the committee before the end of Q1 2023. At a time agreed by the Group, members will be able to put themselves forward for election as Chair. Hanson will facilitate an online election with each member being able to vote once.
- Ahead of the appointment of a member of TQCLA as Chair Ian Strachan strategic development manager, Hanson UK will act as interim Chair. (If Ian is unavailable Mike Brown Hanson Aggregate area operations manager will act as interim Chair).

Once a Chair is elected the interim Chair will assume the role of Deputy Chair, to

provide cover for the Chair if needed.

- Jenna Roberts, unit manager, Hanson Aggregates.
- Mike Brown, Aggregate area operations manager.
- Hanson operational management plus specialist functional managers as required (e.g. environmental management, transport, marketing and communications etc.)
- Representative of rail operator DB Cargo.
- South Gloucestershire Council (SGC) Councillor representative for Frampton Cotterell ward.
- Representative of Tytherington Parish Council.
- Representative of Alveston Parish Council.
- Representative of Thornbury Town Council.
- Representative Iron Acton Parish Council.
- Representative of SGC Planning department.
- Representative of SGC Public Rights of Way department.
- Close neighbour – resident of The Slad.
- Representative of SGC Environmental Health department.
- Local beat officer Avon and Somerset Police.

Members of the TQCLC agree to adhere to the constitution and to represent their communities or organisations in an active and constructive manner, while being respectful of others, at all times. Members should be transparent about any potential conflicts of interest concerning agenda items by declaring them at the start of the meeting.

4: Agenda

The core agenda items for each meeting will be:

1. Welcome and Chair introductions.
2. Review of minutes and actions from last meeting.
3. Membership update.
4. Hanson operational update:
 - Logistics (including road and rail).
 - Updates as appropriate re blasting.

- Update re transport, including rail.
5. Feedback received.
 6. Environmental, landscape and biodiversity update.
 7. Land and mineral planning update.
 8. Community Giving update.

Members can request additional items to be added to the agenda by emailing TytheringtonQuarryenquiries@hanson.biz at least one week ahead of the meeting.

Issues rolled over from previous meetings, which remain an ongoing agenda item will be discussed as an agenda item rather than as part of the review of minutes and actions from previous meeting.

Hanson will provide minutes of the meeting and circulate to TQCLC members in draft form for comment no later than two weeks following the meeting date. Any comments regarding the accuracy of the draft minutes should be circulated by email to all members within two weeks of receipt.

5. Confidentiality

Members should assume that any discussions which take place during meetings will not be considered confidential and may be freely discussed outside the meeting.

6. Publicity

No member of the TQCLC shall approach the press to discuss or comment on issues raised without first notifying the Chairperson and Hanson's secretariat.

Agreed on behalf of:



Name and organisation

Hanson Aggregates

Signed

Name: Ian Strachan Strategic Development Manager