

FINAL DRAFT

Penderyn Quarry Liaison Group Constitution and Terms of Reference

1. Terms of Reference

The overarching aim of the Penderyn Quarry Liaison Group (PQLG) is to ensure that Hanson UK's interactions with the local Penderyn community and stakeholders are conducted in a constructive and transparent manner.

The Penderyn Quarry Liaison Group (PQLG) will act as a conduit between Hanson and the local community to discuss areas of interest and concern and for Hanson to inform representatives about current and future operational issues that may impact on the community and other stakeholders.

The PQLG shall have no executive powers but will be a forum for the discussion of matters pertaining to the operation of the quarry.

The objectives above do not interfere with the accountability of relevant decision-making bodies on the sites or of statutory organisations such as the regulators, planning authorities and relevant governmental authorities.

2. Meetings

The PQLG will meet quarterly. Hanson will provide the meeting venue and secretarial services.

The meetings will not be open to the public or members of the press, although the minutes will be available for distribution by representatives and will be posted online on Hanson's Penderyn quarry community webpage.

3. Membership

Membership of the PQLG will comprise representatives of:

Hanson operational management (2) plus specialist functional managers as required (e.g. environment, lands and planning, public relations)

Members of the Hirwaun & Penderyn & Community Council (1)

Elected members of:

Penderyn Residents Group (3) Plus specialist advisors as required.

Officers representing:

Rhondda Cynon Taff CBC Environmental Health Department (2)

Brecon Beacons National Park Authority (3)

Other persons may attend to discuss specific issues such as Highway officers etc, by prior agreement of PQLG.

Members of the PQLG agree to adhere to the constitution and to represent their communities or organisations in an active and constructive manner, whilst being respectful of others, at all

times. Members should be transparent about any potential conflicts of interest concerning agenda items by declaring them at the start of the meeting.

4: Agenda

The core agenda items for each meeting will be:

1. Introductions
2. Apologies
3. Minutes of previous meetings
4. Matters arising
5. Site operations
6. Monitoring Visit Report
7. Environmental topics
 - 7(a). Noise
 - 7(b). Odour / fumes
 - 7(c). Dust
 - 7(d). Lighting
 - 7(e). Blasting
 - 7(f). Water
8. Highways matters
9. Community engagement
10. Any other business
11. Date of next meeting

A draft agenda will be circulated two weeks in advance of each meeting and members will be invited to add other relevant items as required.

5. Minutes

Hanson will provide minutes of the meeting and circulate to PQLG members in draft form for comment no later than two weeks following the meeting date. Any comments regarding the accuracy of the draft minutes should be circulated by email to all members within two weeks of receipt

6. Confidentiality

Members should assume that any discussions which take place during meetings will not be considered confidential and may be freely discussed outside the meeting.

7. Publicity

No member of the PQLG shall approach the press to discuss or comment on issues raised without first notifying the Chairperson

Agreed on behalf of:

Hanson Aggregates

Name: Julian Radcliffe (Area Operations Manager)

Signed.....

Hirwaun & Penderyn Community Council

Name: Cllr Graham Thomas (Chairman)

Signed.....

Penderyn Residents Group

Name:

Signed.....

Name:

Signed.....

Name:

Signed.....